

**BROUGHT TO
YOU
BY THE**



Experience

**One Day
of LIHTC
Fundamental Training
and/or
One Day
of
LIHTC Advanced Training
and
Optional HCCP Exam**

Instructor:

**Karen Graham, Consultant specializing
in Section 42 compliance and asset
management. With over 18 years in the
affordable housing industry, her
experience ranges from on-site
management and multi-site
management to Director of Compliance
for over 15,000 LIHTC units.**

Indiana Apartment Association
9100 Keystone Crossing #725
Indianapolis, IN 46240
www.iaaonline.net

Low Income Housing Tax Credit Training

And

**HOUSING CREDIT CERTIFIED
PROFESSIONAL EXAM**



**March
28- 29, 2012**

OFFERED BY



LIHTC TRAINING INCLUDES:

- Managing an LIHTC Community
- Habitability & General Use Requirements
- Full Time Students
- Qualifying Residents & Households
- Determining Resident Eligibility
- Income & Employment - What is included and what is not
- Assets: Income vs. Assets, How to Calculate assets, Determining Cash Value, Real Estate, Personal Property, etc.
- Certification & Recertification: Recommendations, Waivers and Transfers
- Set Asides, Target Units, Lease Requirements and Program Layering
- On Going Compliance: File Maintenance, First Year Files, Project Information, Compliance Monitoring
- What is the LIHTC Program: History, Terms, Allocation & Continuing Eligibility
- Development: Project Wide vs. Building by Building, Applicable Fractions, Qualified Basis, Annual Credit Amount, Credit Period
- LIHTC Program Requirements: Maximum Allowance Incomes, IRS Forms, Unit Vacancy & Available Unit Rule, Bonds, Acquisition/Rehab
- Recent Updates: HUD Handbook 4350.3, 8823 Audit Guide, and HERA

The HCCP credential is the premier nationally endorsed program for Low-Income Tax Credit professionals.

First Day Includes: Fundamental Training for ALL LIHTC professionals

Second Day Includes: Advanced Training for Developers, On-Site Managers and Asset Managers. HCCP exam will also be offered for those seeking the HCCP certification.

DATES

Registration: 8:30am (both days)
Wednesday, March 28, 2012
9:00am – 5:00pm
Fundamentals

Thursday, March 29, 2012
9:00am – 1:00pm
Advanced
&
HCCP Exam (optional)

COST

Wednesday, March 28th: \$129 per member
Thursday, March 29th : \$99 per member
\$199 per member for entire course

\$175 EXAM FEE DUE DAY OF CLASS

LOCATION

Indiana Apartment Association Office
9100 Keystone Crossing #725

REGISTER

ONLINE: www.iaaonline.net

MAIL: Indiana Apartment Association
9100 Keystone Crossing #725
Indianapolis, IN 46240

FAX: Fax to (317) 816-8911

REGISTRATION FORM

HCCP Seminar
March 28 -29, 2012

Enclosed is my check made payable to IAA in the amount of \$ _____

- \$129 per person (Wednesday, March 28th)
- \$ 99 per person (Thursday, March 29th)
- \$199 per person (For Entire Course)
- Please check here if taking the exam (payment due day of class and payable to Karen Graham)

- Payment Enclosed
- Mailing Payment
- VISA/MasterCard
- Pay at the door

Please return by: March 12, 2012

Credit Card # _____

Name on Card _____

Expires _____

NAME _____

COMMUNITY _____

COMPANY _____

ADDRESS _____

CITY _____ ZIP _____

AUTHORIZED BY: _____

(SIGNATURE)

(PRINT NAME)

(MANAGEMENT COMPANY RESPONSIBLE FOR ALL UNPAID CHARGES)

PLEASE PROVIDE US YOUR E-MAIL ADDRESS FOR AUTOMATIC REMINDERS OF YOUR CLASS DATES, TIMES, AND PLACES.

E-mail address: _____

